



Violin Studio Policies

Hello! I'm so glad that you are thinking of joining my studio. Here are some of my policies that I ask families to follow.

Parents:

Parents as practice partners:

Families who study with me should designate one practice partner (usually one parent, but sometimes a babysitter or grandparent) to bring the student to lesson, take diligent notes during the lesson, ask questions at appropriate times during the lesson, daily play the recording for the student, and daily practice each day with the student at home. Unless a student has been approved to practice on their own, a parent or practice partner should be present during lessons and practices at all times.

Parent Education:

I require parents with students who are new to the violin to take two (45 minute) parent education lessons with me prior to the student's first violin lesson. The total cost of my parent education program is \$90. Parents are welcome to do their parent education with other beginning families to save costs. Please inquire.

Being Late:

If you are late to a lesson, I will not be able to make up the lost time by pushing the lesson later. There will be no refunds or make-ups for late lessons. If I am more than 15 minutes late to a lesson, I will give you a makeup lesson. If I cancel a lesson, I will also give you a makeup lesson.

Missed Lessons:

I have a no refunds and no lesson credit policy. There is also no guarantee for makeups. When a student misses a lesson for any reason (sickness, late, family emergency, vacation etc), that student's name will be added to a list. If a different student cancels, I will call your family and see if you can use the absent student's lesson time as an additional make-up lesson. If the student is not able to make-up the lesson time, the cost of the lesson is unfortunately lost. If you know in advance that you will be gone, you can also ask to trade lesson times with another student.

New Students:

I offer a free trial lesson to all new students (whether they've played violin before or not). However this section is regarding students who are new beginners. I require all new beginners to make a commitment to 6 months of private lessons with me. The beginning few months of learning the violin can be a little slow so I encourage students to commit to at least 6 months of lesson before considering stopping lessons. I believe that after 6 months, the student has given violin a "fair shot".

Travel Policy:

Only in very rare circumstances do I drive to my student's homes. I ask that all students come take lessons in either the La Mirada (no longer accepting new students) or the Walnut location. If I do drive to my student's home, there will be an additional gas fee for every lesson.

Group Class/ Ensembles:

I believe that playing in an ensemble is an essential part of the violin journey. I require all of my students to be involved in either my suzuki group class or an outside ensemble. Exemptions apply for students who have out of the norm situations. There are no refunds or makeups available for missed group classes.

Tuition:

At each trial lesson, I will recommend a lesson length for your child. Here are the tuition rates for each lesson length available. This tuition plan covers the school calendar year (July 24th, 2017- June 1st, 2018). There are 40 lessons in this school calendar year. In order to reserve a spot in the studio for the 2018-2019 school year your child is expected to attend 7 out of the 9 available summer lessons in 2018. If you are not able to attend, you are at least financially responsible for those lessons. Dates for summer will be released in April 2018.

Lesson Amount	Annual	Bi-Annual (2)	Monthly (10)	Summer (4-6 weeks)
20 Mins	\$800	\$400	\$80	\$80 - \$120
30 Mins	\$1,200	\$600	\$120	\$120-\$180
40 Mins	\$1,600	\$800	\$160	\$160-\$240
45 Mins	\$1,800	\$900	\$180	\$180-\$270
60 Mins	\$2,400	\$1,200	\$240	\$240-\$360
Group Class	+\$200	+\$100	-	-

Payment:

Families have the option of paying annually, bi-annually, or monthly. There is a family discount of 5% for the second student in the family. The due dates for each payments are as listed.

- Annual - Pay in full by July 24th, 2017
- Bi-Annual - Payment 1: July 24th, 2017; Payment 2: January 7th, 2018.
- Monthly - Payments must be submitted by the first lesson of each month.
- Group class payments must be made either annually or bi-annually.
- Summer - Payment is due by June 3rd, 2018.

Payments can be made with cash or personal checks addressed to "Joycelyn Choo". Please include the month under the subject line. I will be sending out a billing statement the week before tuition is due so that each family will be informed of their fees. If a payment is late, families are financially responsible for a \$15 late fee.

Instruments:

Picking the right instrument is absolutely crucial to your child's success with the violin. If you do not already have a violin, please do not select one without me. I understand that some families are under a budget. If such is the case, I will work with your family to find the right violin at the right price.

Students:**Fingernails:**

If a student comes to a lesson with long fingernails, they will be charged 10 cents for every nail that is too long. The money will be added to the "tip jar". Occasionally, I will give opportunities for my students to win the money in the tip jar.

Listening:

Listen to your CD at least once a day, EVERY DAY.

Practicing:

I would like all students in my studio to practice 7 days a week with their practice partner. If a student shows consistent lack of practice, they will be placed on probation. If they continue to come unprepared to lessons due to lack of practice, they will be excused from a lesson (the cost of that lesson will also be forfeited). After the first excusal, if they continue to come unprepared to lessons, I will excuse them from my studio.

Important Dates:

Thanksgiving Break: November 20th - November 24th, 2017

Christmas Break: December 25th, 2017 - January 5, 2018

Chinese New Year Break: February 11th - 23rd, 2018

Spring Break: March 26th-March 30th, 2018

Christmas Recital: December 9th, 2017

Spring Recital: May 20th, 2018